#### The Menus

**File**: Used to open, save, close, and print documents.

Edit: Used to undo and redo actions.

**Display**: Used to control an object's appearance, to label/hide/animate objects, and to set preferences.

Construct: Used to construct new geometric objects based

on selected objects in your sketch.

**Transform**: Used to apply geometric transformations to selected objects.

**Measure**: Used to give various measures based on selected objects in a sketch.

**Graph**: Used to create grids and axes for plotting points.

**Window**: Used to manipulate windows within *The Geometer's Sketchpad®* to create a script.

**Help**: Used to access the available help files.

#### The Toolbox

**Selection Arrow Tool**: Used to select, move, and transform objects in a sketch.

**Point Tool**: Used to draw and plot points.

Compass Tool: Used to draw circles.

**Straightedge Tool**: Used to draw line segments, lines, and rays.

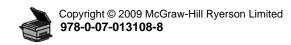
**Text Tool**: Used to label/unlabel points and lines, and to write text within a sketch.

**Object Information Tool**: Provides information about selected objects.

# Creating a New Sketch

To create a new sketch window, on the File menu, click New Sketch.





#### Opening an Existing Sketch

- On the **File** menu, click **Open...**.
- Navigate to the directory where the sketch you wish to open
- Click the name of the sketch you wish to open, and click **OK**.

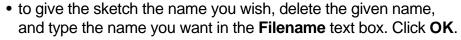


## Saving a Sketch

To save a sketch for the first time:

- on the File menu, click Save
- navigate to the directory in which you wish to save the sketch
- The Geometer's Sketchpad® will give the sketch a name in the **Filename** text box. To use that one, click **OK**.

OR



To resave a previously saved sketch:

• on the File menu, click Save.



• On the File menu, click Close.

### Exiting The Geometer's Sketchpad®

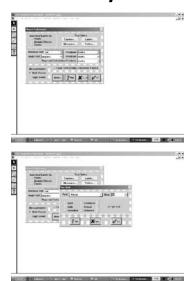
• On the File menu, click Exit.

### **Setting Preferences**

- On the **Display** menu, click **Preferences...**.
- Select the desired units and precision for **Distance**, **Angle**, Slopes, and Calculations.
- If you click any of the boxes under the Autoshow Label for, the selected objects will automatically be labelled by The Geometer's Sketchpad® at the time the object is created.
- The boxes under **Text Styles** allow you to change the style and size of the text used in Captions..., Labels..., Measures..., Tables....







#### **Selecting Points and Segments**

- Click the **Selection Arrow Tool**. The mouse cursor will appear as an arrow.
- Move the cursor to the point or segment you wish to select. When the cursor becomes a horizontal arrow, click once with the mouse, and the point or object will be selected.
- To select more than one point or segment, hold down the SHIFT key, and continue clicking each point or object you would like selected.

### **Deselecting**

• To deselect a single point or segment, hold down the SHIFT key, and move the cursor to the point or segment you wish to deselect. When the cursor becomes a horizontal arrow, click and the point or object will be deselected.

To deselect all selected items, click any white space.

# **Constructing Line Segments**

- Click the Point Tool, and create two points in the workspace.
- Click the **Selection Arrow Tool**, and select both points.
- On the Construct menu, click Segment.

OR

- Click the Straightedge Tool.
- Move the cursor to the workspace.
- Click and hold the left mouse button.
- Drag the cursor to form the segment.
- Release the mouse button.



# **Constructing Triangles**

- Click the **Point Tool**. Draw three points in a triangular shape in the workspace.
- Click the **Selection Arrow Tool**, and select the three points.
- On the **Construct** menu, click **Segment**.

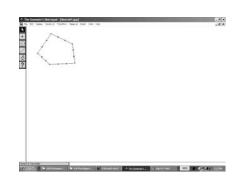


Construction Help...



#### **Constructing Polygons**

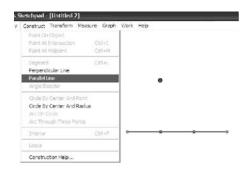
- To construct a polygon: Click the Point Tool. Draw four or more points in the workspace.
- Click the Selection Arrow Tool, and select all the points in either clockwise or counterclockwise order.
- On the Construct menu, select Segment.



### **Constructing Parallel Lines**

To construct a line parallel to an existing line:

- click the Point Tool, and place a point above or below the existing line
- click the Selection Arrow Tool, and select the point and the line
- on the Construct menu, click Parallel Line.

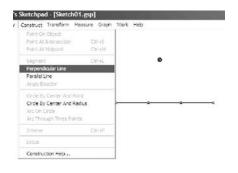




# **Constructing Perpendicular Lines**

To construct a line perpendicular to an existing line:

- click the Point Tool, and place a point above or below the existing line
- click the Selection Arrow Tool, and select the point and the line
- on the Construct menu, click Perpendicular Line.





## **Constructing a Midpoint**

- Click the **Selection Arrow Tool**, and select the line.
- On the Construct menu, click Point At Midpoint. A point will appear on the line. That point will be fixed at the middle of the line.

### **Finding Measures**

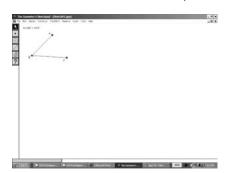
For all measures, The Geometer's Sketchpad® will display the desired measure using the units and precision selected in Preferences... on the Display menu.

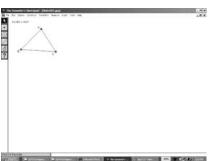
To measure the distance between two points:

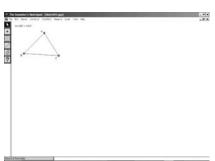
- ensure nothing is selected
- select the two points
- on the **Measure** menu, click **Distance**.

To measure the length of a line segment:

- ensure nothing is selected
- select the two points
- on the Measure menu, click Length.







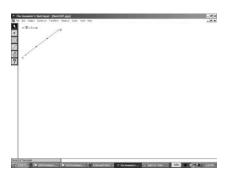
To measure an angle:

- ensure nothing is selected
- select the three points that form the angle. Make sure that the second point selected is the vertex of the angle.
- on the Measure menu, click Angle.











# **Constructing and Measuring Polygon Interiors**

The Geometer's Sketchpad® will measure the perimeter and area of a polygon. However, you must construct the interior of the polygon first.

To construct the interior:

- select all the points representing the vertices of the polygon. Here we have a quadrilateral, so four points were selected.
- on the Construct menu, click Polygon Interior.

To measure the perimeter and area:

- click the polygon's interior
- on the Measure menu, click Perimeter
- click the polygon's interior
- on the **Measure** menu, click **Area**.

