

**Goal** • Learn how to list sources of information.

## Preparing a Bibliography

1. List your sources in alphabetical order.
2. Indent the second line of a source.
3. Add a blank line between each source.
4. Use the punctuation shown in the examples below.
5. If you used only part of the source, list the pages.

*For a book:*

Author's last name, first name. Title of book underlined. Place of publication: Publisher, copyright year.

Example:

Lisser, Beth. Science Links 9. Whitby: McGraw-Hill Ryerson Publishing, 2009,  
pp. 552–555.

*For an encyclopedia article where the author is given:*

Author's last name, first name. "Title of article." Name of encyclopedia. Copyright year.  
Volume number, page(s).

Example:

Lisser, Beth. "Charged Particles." The Canadian Encyclopedia. 2009.  
Volume 2, pp. 124–130.

*For an encyclopedia article where the author is not given:*

"Title of article." Name of encyclopedia. Copyright year. Volume number, page(s).

Example:

"Charged Particles." The Canadian Encyclopedia. 2009. Volume 2, pp. 124–130.

*For a magazine or newspaper article:*

Author's last name, first name. "Title or headline of article." Name of magazine or newspaper.  
Date of magazine or newspaper, page(s).

Example:

Lisser, Beth. "Charged Particles." Science in the Classroom. September, 2009, p. 34.

*For an Internet address:*

Author's last name, first name. "Title of item." [Online] Available http://address/filename, date of  
document or download.

Example:

Lisser, Beth. "Charged Particles." [Online] Available  
http://www.mcgrawhill.ca/ScienceLinks9/Chargedparticles.html,  
September 07, 2009.



*For audiovisual sources:*

Title of material. Type of material. Place of publication: Publisher, copyright date.

Example:

Charged Particles. Videotape. Whitby: McGraw-Hill Ryerson Publishing, 2009.

*For a CD-ROM/DVD:*

“Article title.” CD-ROM or DVD title. Format (CD-ROM or DVD). Copyright date.

Example:

“Charged Particles.” Science Links 9. DVD. 2009.

*For an interview:*

Name of person interviewed (last name first). Kind of interview. Date.

Example:

Lisser, Beth. Personal interview. September 07, 2009.

