

Name: _____

Date: _____

Using Tools and Equipment Checklist

Assignment or Task: _____

Element	✓ or X
Selection	
1. I choose the right tools and materials to conduct the investigation.	
Handling	
2. I use tools and equipment correctly and efficiently.	
Set-up	
3. I carefully set up the apparatus and equipment as outlined.	
Instructions	
4. I follow all instructions for the use of tools and equipment.	
Work Area	
5. I keep my work area clear and tidy.	
Safety	
6. I follow all rules for using tools and equipment safely.	
Accidents	
7. I correctly report damaged or broken equipment.	
Clean-up	
8. I clean up my work area and put away the equipment.	

How I can improve: _____
