

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Assessment Master 3**

# Lab Report Checklist

**Investigation:** \_\_\_\_\_

Element	✓ or X
<b>Title</b>	
1. I provide a title for the investigation.	
<b>State the Problem</b>	
2. I clearly state the question I am trying to answer by performing this investigation.	
3. I state what I think will happen in the investigation and why I think that.	
<b>Describe What to Do</b>	
4. I list, in a clear order, the steps I followed.	
5. I identify the manipulated (changed) and responding variable(s).	
6. I describe how I varied and measured the manipulated (changed) variable.	
7. I describe how I measured the responding variable(s).	
8. I explain how I tried to control other factors (keep them the same).	
9. I describe any safety concerns and identify the safety equipment used.	
<b>Describe How You Recorded Data</b>	
10. I compile and display data in an appropriate format (e.g., table, chart, graph, flowchart).	
11. I include a summary of my observations.	

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(continued)

Element	✓ or X
<b>Note Your Conclusion(s)</b>	
<b>12.</b> I use experimental evidence in stating major findings and a conclusion.	
<b>13.</b> I identify new questions and problems that arise from what I learned.	
<b>Report</b>	
<b>14.</b> I communicate in a final report that is clear, complete, and well organized.	
<b>15.</b> I use appropriate vocabulary and terminology.	
<b>16.</b> I work to correct spelling and grammar in my report.	

How I can improve: \_\_\_\_\_

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