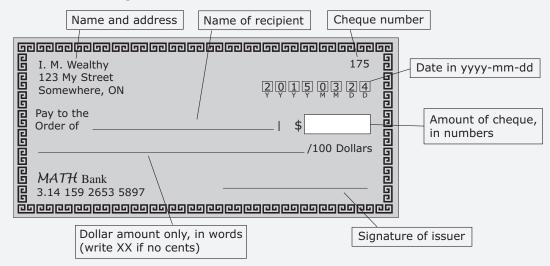
## **Skills Practice 4: Writing a Cheque for Rent**

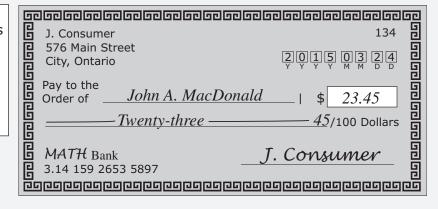
- There are many ways to pay for things, including writing a cheque.
- A cheque is a substitute for cash.

## **A Blank Cheque**



## **Example of a Completed Cheque**

The **issuer** is the person who writes the cheque. The **recipient** is the person or business who receives the money.



**1. a)** Who is the issuer of the completed

cheque?

- **b)** Who is the recipient of the completed cheque?
- c) What amount is the cheque for?
- 2. Why is the amount on the cheque written in numbers and in

words?

- **3.** On some cheques, the date is shown in numerical form. For example, yyyy/mm/dd.
  - a) What do these letters represent?

The numerical form of a date can have a different order on some cheques. For example, mm/dd/yyyy.

- **b)** Write August 19 of this year in yyyy/mm/dd format.
- c) Write May 8 of this year in yyyy/mm/dd format.
- **4.** You want to rent an apartment for \$650 per month.
  - **a)** Your first cheque will be for the first and last month's rent. Calculate how much you need to pay and complete the cheque below.

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	Pay to the Order of   \$				
B	/100 Dollars				
	MATH Bank	믱			
冒	3.14 159 2653 5897	믱			

**b)** Write the cheque below for the second month's rent.

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