DATE: NAME: CLASS:

ASSESSMENT CHECKLIST 8   Oral Presentation Skills

Title of Presentation:

	Assessment	
	Self	**Teacher's**

Planning

1. A storyboard or planning sheet is developed to organize the presentation. ☐ ☐

2. The student's own ideas are used in the presentation plan. ☐ ☐

3. The presentation contains the required number of elements. ☐ ☐

Subject Knowledge

4. The subject matter is clearly stated. ☐ ☐

5. The subject matter is interpreted and explained, using supporting details and examples from everyday life, where appropriate. ☐ ☐

6. The information in the presentation is accurate and complete. ☐ ☐

Organization

7. The presentation begins and ends clearly. ☐ ☐

8. The body of the presentation flows from point to point in an orderly fashion. ☐ ☐

Use of Resources

9. A variety of formats are used in the presentation (e.g., graphs, charts, diagrams, sketches, models). ☐ ☐

10. The student text and other reference materials are used to support the points in the presentation. ☐ ☐

11. Multimedia resources are employed to research and/or present the material. ☐ ☐

Communication

12. The presentation includes rational and supported explanations of a clear message. ☐ ☐

13. The subject matter is presented in a way that is understandable/suited to the audience. ☐ ☐

14. The student speaks clearly and uses a variety of techniques (e.g., tone of voice, change of pitch, gestures, eye contact, posture) to keep others interested in the presentation. ☐ ☐