The Menus

File: Used to open, save, close, and print documents.

Edit: Used to undo and redo actions.

Display: Used to control an object's appearance, to label/hide/animate objects, and to set preferences.

Construct: Used to construct new geometric objects based on selected objects in your sketch.

Transform: Used to apply geometric transformations to selected objects.

Measure: Used to give various measures based on selected objects in a sketch.

Graph: Used to create grids and axes for plotting points.

Window: Used to manipulate windows within *The Geometer's Sketchpad®* to create a script.

Help: Used to access the available help files.

The Toolbox

Selection Arrow Tool: Used to select, move, and transform objects in a sketch.

Point Tool: Used to draw and plot points.

Compass Tool: Used to draw circles.

Straightedge Tool: Used to draw line segments, lines, and rays.

Text Tool: Used to label/unlabel points and lines, and to write text within a sketch.

Object Information Tool: Provides information about selected objects.

Creating a New Sketch

To create a new sketch window, on the File menu, click New Sketch.



Opening an Existing Sketch

- On the File menu, click Open....
- Navigate to the directory where the sketch you wish to open is saved.
- Click the name of the sketch you wish to open, and click **OK**.



Saving a Sketch

To save a sketch for the first time:

- on the File menu, click Save
- navigate to the directory in which you wish to save the sketch
- The Geometer's Sketchpad ® will give the sketch a name in the Filename text box. To use that one, click OK.

OR

• to give the sketch the name you wish, delete the given name, and type the name you want in the **Filename** text box. Click **OK**.

To resave a previously saved sketch:

• on the File menu, click Save.



• On the File menu, click Close.

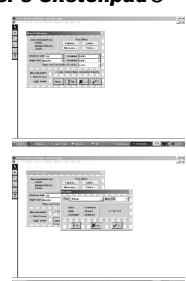
Exiting The Geometer's Sketchpad®

• On the File menu, click Exit.

Setting Preferences

- On the Display menu, click Preferences....
- Select the desired units and precision for **Distance**, **Angle**, **Slopes**, and **Calculations**.
- If you click any of the boxes under the Autoshow Label for, the selected objects will automatically be labelled by The Geometer's Sketchpad® at the time the object is created.
- The boxes under **Text Styles** allow you to change the style and size of the text used in **Captions...**, **Labels...**, **Measures...**, **Tables...**.





Selecting Points and Segments

- Click the **Selection Arrow Tool**. The mouse cursor will appear as an arrow.
- Move the cursor to the point or segment you wish to select. When the cursor becomes a horizontal arrow, click once with the mouse, and the point or object will be selected.
- To select more than one point or segment, hold down the SHIFT key, and continue clicking each point or object you would like selected.

Deselecting

• To deselect a single point or segment, hold down the SHIFT key, and move the cursor to the point or segment you wish to deselect. When the cursor becomes a horizontal arrow, click and the point or object will be deselected.

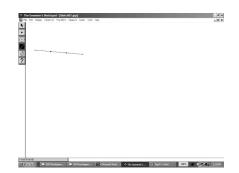
• To deselect all selected items, click any white space.

Constructing Line Segments

- Click the **Point Tool**, and create two points in the workspace.
- Click the Selection Arrow Tool, and select both points.
- On the Construct menu, click Segment.

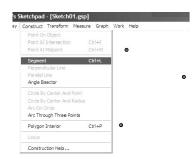
OR

- Click the Straightedge Tool.
- Move the cursor to the workspace.
- · Click and hold the left mouse button.
- Drag the cursor to form the segment.
- Release the mouse button.



Constructing Triangles

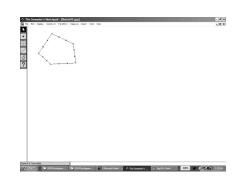
- Click the **Point Tool**. Draw three points in a triangular shape in the workspace.
- Click the Selection Arrow Tool, and select the three points.
- On the Construct menu, click Segment.



Construction Help...

Constructing Polygons

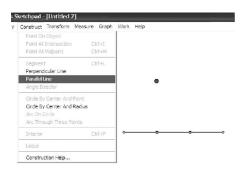
- To construct a polygon: Click the Point Tool. Draw four or more points in the workspace.
- Click the Selection Arrow Tool, and select all the points in either clockwise or counterclockwise order.
- On the Construct menu, select Segment.



Constructing Parallel Lines

To construct a line parallel to an existing line:

- click the Point Tool, and place a point above or below the existing line
- · click the Selection Arrow Tool, and select the point and the line
- on the Construct menu, click Parallel Line.

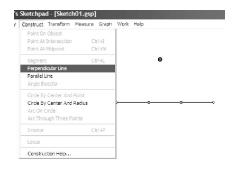




Constructing Perpendicular Lines

To construct a line perpendicular to an existing line:

- click the Point Tool, and place a point above or below the existing line
- click the Selection Arrow Tool, and select the point and the line
- on the Construct menu, click Perpendicular Line.





Constructing a Midpoint

- Click the **Selection Arrow Tool**, and select the line.
- On the Construct menu, click Point At Midpoint. A point will appear on the line. That point will be fixed at the middle of the line.

Finding Measures

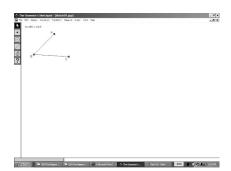
For all measures, *The Geometer's Sketchpad*® will display the desired measure using the units and precision selected in Preferences... on the Display menu.

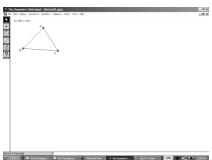
To measure the distance between two points:

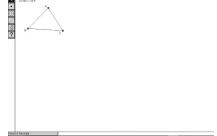
- ensure nothing is selected
- select the two points
- on the **Measure** menu, click **Distance**.

To measure the length of a line segment:

- · ensure nothing is selected
- select the two points
- on the Measure menu, click Length.

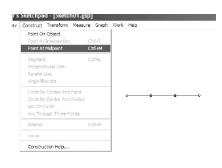






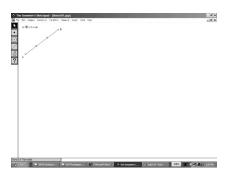
To measure an angle:

- · ensure nothing is selected
- select the three points that form the angle. Make sure that the second point selected is the vertex of the angle.
- on the Measure menu, click Angle.









Constructing and Measuring Polygon Interiors

The Geometer's Sketchpad® will measure the perimeter and area of a polygon. However, you must construct the interior of the polygon first.

To construct the interior:

- select all the points representing the vertices of the polygon. Here we have a quadrilateral, so four points were selected.
- on the Construct menu, click Polygon Interior.

To measure the perimeter and area:

- click the polygon's interior
- on the Measure menu, click Perimeter
- click the polygon's interior
- on the Measure menu, click Area.

