

Name: _____

Date: _____

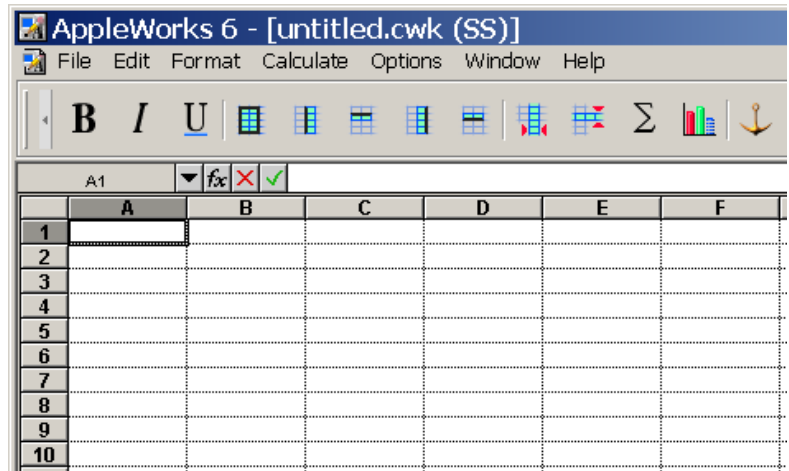
Creating Circle Graphs in Appleworks® 6.2

The results of James' milk survey are shown in the table.

Type of Milk	Number of Students
2%	15
Chocolate	24
Soy	8
Other	13

Create a circle graph of these data.

Open Appleworks® 6.2. It looks like this.



Type "Type of Milk".

	A	B	C
1	Type of Milk		
2			
3			
4			
5			
6			
7			

Press the Enter key.

The title will appear in cell A1.

Type "2 %". (Include a space between the 2 and the %.)

	A	B	C
1	Type of Milk		
2	2 %		
3			
4			
5			
6			
7			

Press the Enter key.

The data will appear in cell A2.

Continue with all data in the "Type of Milk" list.

When you have finished, column A will look like this.

	A	B	C
1	Type of Milk		
2	2 %		
3	Chocolate		
4	Soy		
5	Other		
6			
7			

Name: _____

Date: _____

BLM 8-16
(continued)

Press the right-arrow key once. Press the up-arrow key five times.

The outline will be in cell B1. Type "Number of Students".

Press the Enter key.

Continue with "15", and the other data in the "Number of Students" list.

When you have finished, columns A and B will look like this.

Move the cursor between A and B until the double arrow shows.

Left-click the mouse, and drag to make column A wider. Adjust the width of column B in the same way.

Now you can see all of the data.

Move the cursor to cell A1. Left-click and drag to B5.

	A	B	C
1	Type of Milk		
2	2 %		
3	Chocolate		
4	Soy		
5	Other		
6			
7			

	A	B	C
1	Type of Milk	Number of Students	
2	2 %	15	
3	Chocolate	24	
4	Soy	8	
5	Other	13	
6			
7			



	A	B	C
1	Type of Milk	Number of Students	
2	2 %	15	
3	Chocolate	24	
4	Soy	8	
5	Other	13	
6			
7			

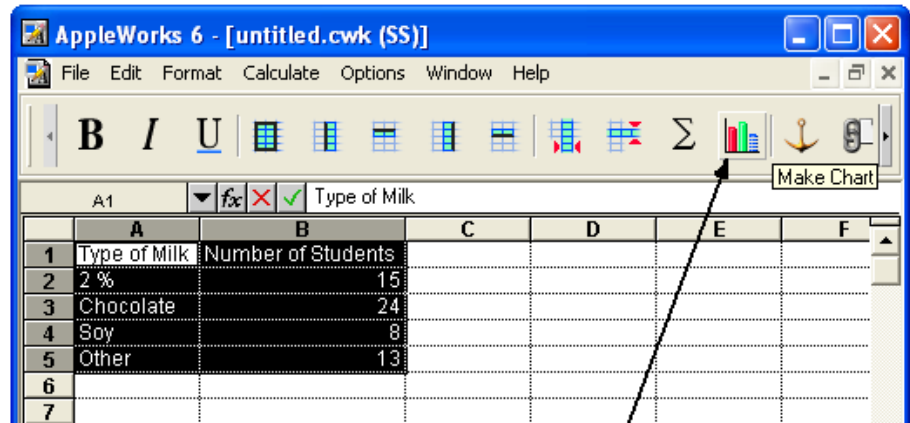
	A	B	C
1	Type of Milk	Number of Students	
2	2 %	15	
3	Chocolate	24	
4	Soy	8	
5	Other	13	
6			
7			

Name: _____

Date: _____

BLM 8-16
(continued)

Click on the
Make Chart Wizard.

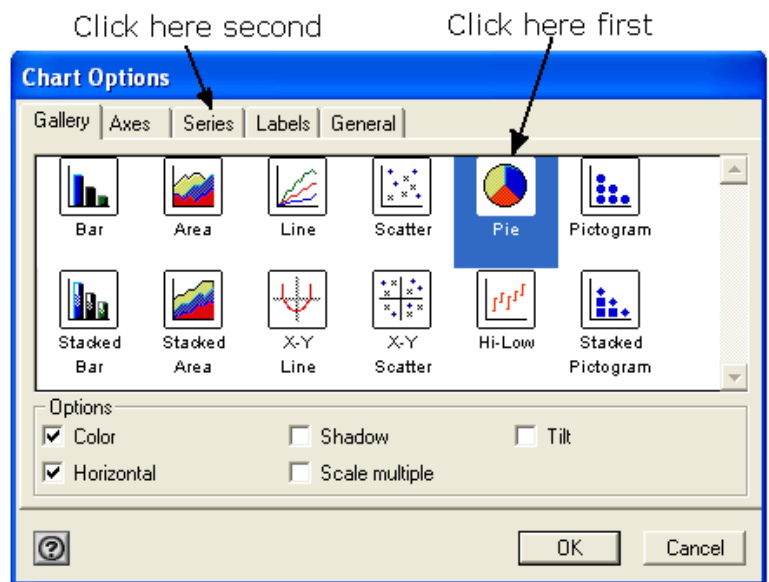


Click here

A new box will appear.

Click on the Pie chart.

Click on the Series tab.

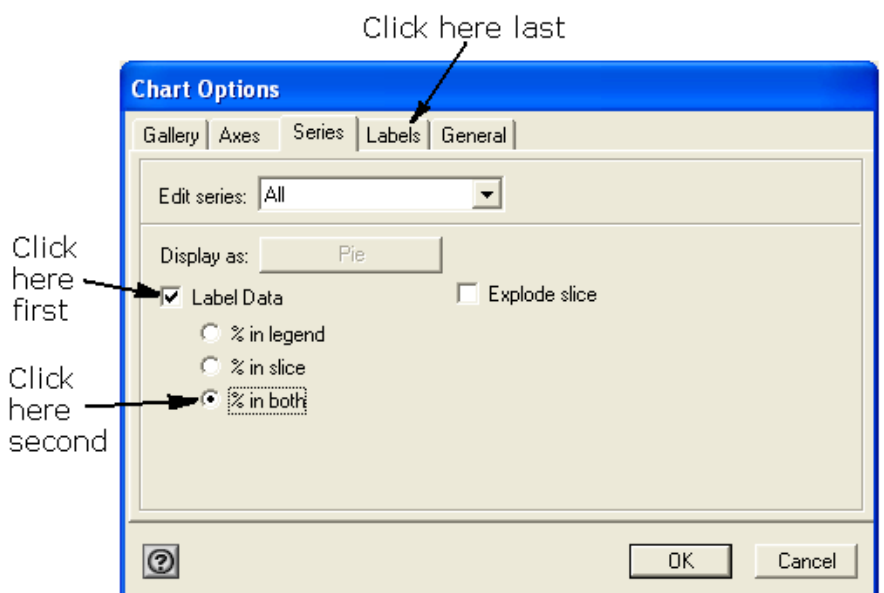


Another box will appear.

Click in the Label Data
box.

Click on the third radio
button.

Click on the Labels tab.



Name: _____

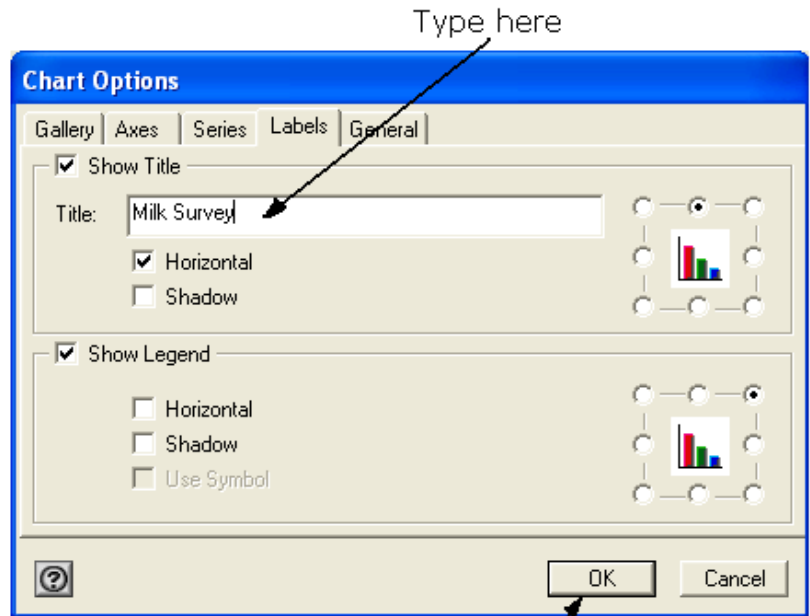
Date: _____

BLM 8-16
(continued)

A new box will appear.

Type "Milk Survey".

Click on OK.



The chart will appear.